

Newburgh Town Council Minutes
December 12, 2007

The Newburgh Town Council met in Executive Session on Wednesday, December 12, 2007, at 4:30p.m. The purpose of the meeting was contract negotiations and was held in accordance with Indiana Code 5-14-1.5-6. Those present were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin.

CALL TO ORDER

President Kavanaugh called the Regular Session to order at 5:43p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Walt Burggrabe, representing Boy Scout Troop 305.

A moment of silence was observed for Jerry Duncan.

ROLL CALL

Those present at the Regular Session were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin.

APPROVAL OF MINUTES

1. November 28, 2007 ~ Executive & Regular Session

MOTION by Ms. Sherman to approve the November 28, 2007, minutes, as submitted.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

2. December 1, 2007 ~ Regular Session

MOTION by Ms. Sherman to approve the December 1, 2007, minutes, as submitted.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

COMMISSION REPORTS

AIR BOARD ~ Eric Ellsperman

No report.

FIRE ~ Alonzo Moore

The department made twelve (12) runs in November.

The annual Christmas party will be held tonight, December 12, 2007, at 7:30p.m.

PARK ~ Eric Ellsperman

The Park Master Plan survey results will be presented at the December 13, 2007, meeting.

Mr. Moore questioned why cables (Time Warner & WOW) had not been removed from the utility pole at the park. Mr. Bodkin will send a letter advising both companies to remove the cables or town employees will do so.

PLAN ~ Anne Rust Aurand
No report.

POLICE ~ Bill Kavanaugh
Chief Sprinkle presented the November statistic report (see attached).

STREET ~ Alonzo Moore
The crew has been cleaning gutters and removing leaf debris from drains.

Additional dirt will be needed on Jefferson Street before the guardrail can be installed.

UTILITY ~ Shari Sherman

MOTION by Ms. Sherman to approve the encroachment agreement with regard to lot 1 in the Ogle Commercial Park which will allow them to place parking on top of the sanitary sewer lines and install the sign as proposed within the utility easement subject to the following conditions:

1. The property owners agree to pay the Town the cost to remove any of the Encroachment and will pay the cost to restore the encroachment.
2. The property owners agree to hold the Town harmless for any damages that may occur to their land or any structures on their land as a result of having to remove the sign or parking lot in the easement.

DISCUSSION: The motion passed at utility ayes 5, nays 2 (Sherman, Key).

MOTION carried ayes 4, nays 1 (Sherman).

Mr. Bodkin will prepare and forward the necessary documents to the Ogles within the next few days.

MOTION by Ms. Sherman to amend the engineering service agreement with Commonwealth Engineers, INC. for services including the annual CMOM Audit, Progress Report, and SSO Report in an amount not to exceed \$7,900.00.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to issue bonuses in the amount of \$500.00 (each) to Mike Burch and Bryan Bodkin for acquiring IWEA CS certifications.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman that the tap fee for the Warrick County School Corporation restroom facility be the minimum tap fee of \$2,000.00.

SECOND by Mr. Moore.

DISCUSSION: This facility will be used for bus drivers.

MOTION carried ayes 4, nays 0, abstentions 1 (Aurand).

MOTION by Ms. Sherman that the sewer bill be corrected for Union County Biodiesel and the amount of \$333.03 be adjusted off the account.

SECOND by Mr. Moore.

DISCUSSION: This tap was capped off due to the 2005 tornado.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to assess an additional tap fee for Bell Oaks Shopping Center in the amount of \$41,396.77.

SECOND by Mr. Moore.

DISCUSSION: The tap fee was recalculated (due to a larger store and restaurant) with a credit issued for the original tap.

MOTION carried ayes 5, nays 0.

STANDING COMMITTEES

FINANCE ~ Anne Rust Aurand

No report.

PERSONNEL ~ Bill Kavanaugh

MOTION by Mr. Kavanaugh to hire Shannon Cook for the position of Waste Water Treatment Plant Maintenance Technician at an hourly rate of \$14.96 with full employee benefits, effective December 17, 2007.

SECOND by Ms. Sherman.

DISCUSSION: Mr. Cook has been a temporary employee of the Town since July and is recommended for this position by Mr. Key.

MOTION carried ayes 5, nays 0.

MOTION by Mr. Kavanaugh that Frank Hijuelos' "designated" title be that of Director of Planning & Development.

SECOND by Ms. Sherman.

DISCUSSION: This new designation will not be reflected in the salary ordinance or in PERF.

MOTION carried ayes 5, nays 0.

SPECIAL BOARDS/COMMITTEE REPORTS

ARTS PAVILION ~ Eric Ellsperman

No report.

HISTORIC PRESERVATION ~ Alonzo Moore

No report.

PRESERVATION HALL ~ Anne Rust Aurand

The punch list is being compiled.

The first event was hosted in Preservation Hall by Hafer Associates.

Mr. Moore was contacted by an individual who wishes to donate (to the museum) a print of John Hathway Daughtery, a decorated Civil War soldier. He indicated the family may also consider donating a sword to the museum.

Landscaping will be completed in the spring.

RIVERTOWN TRAIL ~ Eric Ellsperman

A public hearing was recently conducted by DNR. Findings will be released on December 18, 2007.

STORM WATER ~ Anne Rust Aurand

Mr. Hijuelos attended an IDEM regional meeting at USI on Tuesday, December 11, 2007. He reported that Newburgh is ahead of most of the cities and towns in the state in terms of MS4.

Maple Lane and Windsor Pointe have been monitored recently due to heavy rain. Mr. Hijuelos stated the work completed by the street crew (at the retention pond) has dramatically improved the drainage situation.

VETERANS MONUMENT ~ Shari Sherman

Construction of the monument is underway with stones to be delivered by the end of the week.

CLERK-TREASURER ~ Becky Gentry

No report.

DIRECTOR OF PLANNING & DEVELOPMENT ~ Frank Hijuelos

No report.

TOWN ATTORNEY ~ Tom Bodkin

Mr. Bodkin reported that the courts found the Pressley property was properly placed in the historic district by the Historic Preservation Commission. The property owner does, however, have thirty (30) days to appeal.

The Town of Newburgh recently intervened in a matter at the IURC involving the Town of Chandler. The commission ruled against Chandler in this matter.

The Kernan/Shepherd Commission report was distributed. The report explored ways to restructure local government in Indiana (see attached).

TOWN ENGINEER ~ David Hynes

Mr. Hynes stated the Highway 66 sanitary sewer relocation project has resumed and should be substantially complete by January 2008. INDOT has, however, announced the project will not be let for bid in the spring of 2008, as originally thought.

TOWN ADMINISTRATIVE MANAGER ~ Cynthia Burger

Ms. Burger stated all the 2007 quarterly meetings have been conducted. The Police Department will complete first aid and CPR classes on December 19. All other departments have completed this course.

The Ohio Township Library Board reappointed Jann Allen to serve on the Newburgh Park Board.

MOTION by Ms. Aurand to renew the Principal Financial Group medical insurance plan for 2008 in the amount of \$29,080.00 per month for thirty-four (34) employees.

SECOND by Ms. Sherman.

DISCUSSION: This is an increase of approximately \$5,000.00 per month over 2007.

MOTION carried ayes 5, nays 0.

UNFINISHED BUSINESS

1. Lincoln Avenue Widening Sanitary Sewer Bids...taken under advisement on November 28, 2007

MOTION by Ms. Sherman to table.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

NEW BUSINESS

1. Accept for Maintenance ~ Warrick Research & Development #7

MOTION by Ms. Sherman to accept for sanitary sewer maintenance Warrick Research & Development #7 in the amount of \$40,350.00.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

2. Accept for Maintenance ~ Hayhurst Sewer Extension

MOTION by Ms. Sherman to accept for sanitary sewer maintenance Hayhurst Sewer Extension in the amount of \$14,550.00.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

3. Beaver Creek ~ Contract Amendment

MOTION by Ms. Sherman to approve the Beaver Creek amended contract.

SECOND by Mr. Moore.

DISCUSSION: The original contract provided for an oversize line; however, the elevation was incorrect.

MOTION carried ayes 5, nays 0.

4. Accept for Sanitary Sewer Maintenance ~ Beaver Creek Subdivision

MOTION by Ms. Sherman to accept for sanitary sewer maintenance Beaver Creek Subdivision.

SECOND by Mr. Moore.

DISCUSSION: A dollar amount will be provided at a later date. (see attached)

MOTION carried ayes 5, nays 0.

5. Declaration of Surplus Items

MOTION by Mr. Moore to declare surplus and of no value three (3) Dell keyboards and mouse; one (1) Epson printer; one (1) pallet of bricks (left from the Senior Citizen Center project). The computer accessories and printer will be given to the Warrick County Solid Waste District. The bricks will be given to the Newburgh Kiwanis.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MISCELLANEOUS BUSINESS

Mr. Ellsperman announced that Park Board President Lou Dennis will resign from the Newburgh Park Board effective January 2008. A letter of thanks and regrets will be sent to Ms. Dennis.

MOTION by Ms. Sherman to approve the sewer agreement and construction permit for Bell Ridge Subdivision.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Walt Burgrabbe presented his Eagle Scout project to the Council (see attached).

MOTION by Mr. Kavanaugh to accept Walt Burgrabbe's Eagle Scout project, pending Park Board approval.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Burgrabbe was invited to present his project at the January Park Board meeting.

APPROVAL OF CLAIMS

MOTION by Ms. Sherman that all claims, including any sewer adjustments, be paid.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

ADJOURNMENT

MOTION by Ms. Sherman to adjourn.

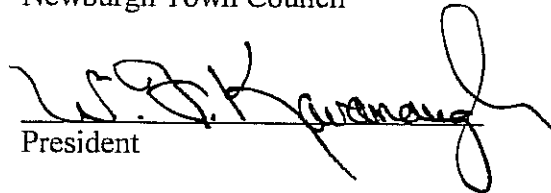
SECOND by Ms. Aurand.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

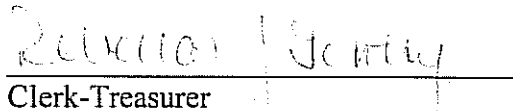
APPROVED this 26 day of December, 2007.

Newburgh Town Council



President

ATTEST:



Clerk-Treasurer

COMMONWEALTH ENGINEERS, INC.

101 Plaza East Blvd., Suite 200
Evansville, IN 47715
(812) 474-1177
(812) 474-1176 (fax)

December 17, 2007

Newburgh Town Council
P.O. Box 6
Newburgh, IN 47629

RE: BEAVER CREEK APARTMENTS SEWER EXTENSION

Dear Council Members:

The construction of the sanitary sewer system for the Beaver Creek Apartments Sewer Extension has been completed. All punch list items and necessary documentation as required by the department's standards has been fulfilled. It is our recommendation that the Town accept this system for maintenance. The Developer's engineer submitted an estimated cost for the system at \$94,337.40.

When the system is accepted, the Developer will need to be notified in writing so that the surety can be reduced to 10 percent of the total cost for construction of the system.

If you have questions or comments, please contact this office.

Sincerely,
COMMONWEALTH ENGINEERS, INC.


Brenton A. Hasenour, E.I.

cc: Tommy Thompson, Developer
Cynthia Burger, Administrative Manager
Tom Bodkin, Attorney
Leon Key, Superintendent
Shawn Mundy, Utility Office Manager
Wayne Bradley, Collection System Superintendent
File

Newburgh Fire

Incident Type Report (Summary)

Alarm Date Between {11/01/2007} And {11/30/2007}

and Station = "1 " *104.5*

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	8.33%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	8.33%	\$0	0.00%
	<u>2</u>	<u>16.66%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	4	33.33%	\$0	0.00%
	<u>4</u>	<u>33.33%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	8.33%	\$0	0.00%
444 Power line down	1	8.33%	\$0	0.00%
	<u>2</u>	<u>16.66%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	1	8.33%	\$0	0.00%
651 Smoke scare, odor of smoke	1	8.33%	\$0	0.00%
	<u>2</u>	<u>16.66%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
744 Detector activation, no fire -	2	16.66%	\$0	0.00%
	<u>2</u>	<u>16.66%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	12		Total Est Loss:	\$0

Newburgh Fire

Incidents by Unit by District

Alarm Date Between {11/01/2007} And {11/30/2007}
and Station = "1 "

Town

District	Count
10 Battalion 10	
OHIO Ohio Township	2
TOWN Town of Newburgh	1
	<hr/> 3
11 Engine 11	
OHIO Ohio Township	2
TOWN Town of Newburgh	2
	<hr/> 4
12 Truck 12	
OHIO Ohio Township	1
	<hr/> 1
15 Squad 15	
OHIO Ohio Township	1
TOWN Town of Newburgh	5
	<hr/> 6
17 Engine 17	
OHIO Ohio Township	1
TOWN Town of Newburgh	2
	<hr/> 3
18 cancelled enroute	
OHIO Ohio Township	1
	<hr/> 1
19 PV PERSONAL VEHICLE	
TOWN Town of Newburgh	1
	<hr/> 1

Total Units Responded: 19

NEWBURGH POLICE DEPARTMENT
IN0870300
ACCIDENT STATISTICS (SHIFT COMPARISON)
12/12/2007

REPORTING PERIOD: 11/01/2007 00:01 TO 11/30/2007 23:59 :

SHIFT: DAYSHIFT			
TOTAL:	1	PERCENTAGE OF TOTAL:	20.00%
SHIFT: SECOND SHIFT			
TOTAL:	3	PERCENTAGE OF TOTAL:	60.00%
SHIFT: THIRD SHIFT			
TOTAL:	1	PERCENTAGE OF TOTAL:	20.00%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	5	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	1	20.00%
TUESDAY:	0	0.00%
WEDNESDAY:	3	60.00%
THURSDAY:	0	0.00%
FRIDAY:	0	0.00%
SATURDAY:	1	20.00%
SUNDAY:	0	0.00%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
0	1	0	0	0	1	0	0	1	0	0	0
0.00%	20.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	20.00%	0.00%	0.00%	0.00%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
0	0	0	2	0	0	0	0	0	0	0	0
0.00%	0.00%	0.00%	40.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

TOTAL: 5

NEWBURGH POLICE DEPARTMENT
IN0870300
CALL STATISTICS (SHIFT COMPARISON)
12/12/2007

REPORTING PERIOD: 11/01/2007 00:01 TO 11/30/2007 23:59

SHIFT: DAYSHIFT	TOTAL:	34	PERCENTAGE OF TOTAL:	31.78%
SHIFT: SECOND SHIFT	TOTAL:	36	PERCENTAGE OF TOTAL:	33.64%
SHIFT: THIRD SHIFT	TOTAL:	20	PERCENTAGE OF TOTAL:	18.69%
SHIFT: DAY BACK UP	TOTAL:	9	PERCENTAGE OF TOTAL:	8.41%
SHIFT: NIGHT BACK UP	TOTAL:	8	PERCENTAGE OF TOTAL:	7.48%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	107	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	13	12.15%
TUESDAY:	14	13.08%
WEDNESDAY:	18	16.82%
THURSDAY:	22	20.56%
FRIDAY:	21	19.63%
SATURDAY:	14	13.08%
SUNDAY:	5	4.67%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
4	6	3	3	3	1	1	4	4	6	4	4
3.74%	5.61%	2.80%	2.80%	2.80%	0.93%	0.93%	3.74%	3.74%	5.61%	3.74%	3.74%
M											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
8	5	7	3	9	5	8	3	7	3	3	3
7.48%	4.67%	6.54%	2.80%	8.41%	4.67%	7.48%	2.80%	6.54%	2.80%	2.80%	2.80%

TOTAL: 107

NEWBURGH POLICE DEPARTMENT
IN0870300
CITATION STATISTICS (SHIFT COMPARISON)
12/12/2007

REPORTING PERIOD: 11/01/2007 00:01 TO 11/30/2007 23:59

SHIFT: DAYSHIFT			
TOTAL:	29	PERCENTAGE OF TOTAL:	27.88%
SHIFT: SECOND SHIFT			
TOTAL:	40	PERCENTAGE OF TOTAL:	38.46%
SHIFT: THIRD SHIFT			
TOTAL:	18	PERCENTAGE OF TOTAL:	17.31%
SHIFT: DAY BACK UP			
TOTAL:	7	PERCENTAGE OF TOTAL:	6.73%
SHIFT: NIGHT BACK UP			
TOTAL:	10	PERCENTAGE OF TOTAL:	9.62%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	104	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	12	11.54%
TUESDAY:	10	9.62%
WEDNESDAY:	15	14.42%
THURSDAY:	12	11.54%
FRIDAY:	13	12.50%
SATURDAY:	22	21.15%
SUNDAY:	20	19.23%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
3	3	2	1	1	2	3	5	11	6	2	2
2.88%	2.88%	1.92%	0.96%	0.96%	1.92%	2.88%	4.81%	10.58%	5.77%	1.92%	1.92%
M											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
1	0	10	15	11	3	6	1	1	4	2	9
0.96%	0.00%	9.62%	14.42%	10.58%	2.88%	5.77%	0.96%	0.96%	3.85%	1.92%	8.65%

TOTAL: 104

12/12/2007 08:18 AM

NEWBURGH POLICE DEPARTMENT
IN0870300
INCIDENT STATISTICS (SHIFT COMPARISON)
12/12/2007

REPORTING PERIOD: 11/01/2007 00:01 TO 11/30/2007 23:59

SHIFT: DAYSHIFT			
TOTAL:	5	PERCENTAGE OF TOTAL:	11.11%
SHIFT: SECOND SHIFT			
TOTAL:	6	PERCENTAGE OF TOTAL:	13.33%
SHIFT: THIRD SHIFT			
TOTAL:	26	PERCENTAGE OF TOTAL:	57.78%
SHIFT: DAY BACK UP			
TOTAL:	1	PERCENTAGE OF TOTAL:	2.22%
SHIFT: NIGHT BACK UP			
TOTAL:	7	PERCENTAGE OF TOTAL:	15.56%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	45	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	1	2.22%
TUESDAY:	4	8.89%
WEDNESDAY:	0	0.00%
THURSDAY:	4	8.89%
FRIDAY:	5	11.11%
SATURDAY:	25	55.56%
SUNDAY:	6	13.33%

HOUR OF DAY BREAKDOWN

AM

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
3	6	0	1	0	0	0	0	0	2	1	0
6.67%	13.33%	0.00%	2.22%	0.00%	0.00%	0.00%	0.00%	0.00%	4.44%	2.22%	0.00%

M

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
1	2	0	0	1	1	4	1	1	2	18	1
2.22%	4.44%	0.00%	0.00%	2.22%	2.22%	8.89%	2.22%	2.22%	4.44%	40.00%	2.22%

TOTAL: 45

12/12/2007 08:20 AM

NEWBURGH POLICE DEPARTMENT
IN0870300
WARNING STATISTICS (SHIFT COMPARISON)
12/12/2007

REPORTING PERIOD: 11/01/2007 00:01 TO 11/30/2007 23:59

SHIFT: DAYSHIFT	TOTAL:	27	PERCENTAGE OF TOTAL:	13.17%
SHIFT: SECOND SHIFT	TOTAL:	62	PERCENTAGE OF TOTAL:	30.24%
SHIFT: THIRD SHIFT	TOTAL:	65	PERCENTAGE OF TOTAL:	31.71%
SHIFT: DAY BACK UP	TOTAL:	6	PERCENTAGE OF TOTAL:	2.93%
SHIFT: NIGHT BACK UP	TOTAL:	45	PERCENTAGE OF TOTAL:	21.95%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	205	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	23	11.22%
TUESDAY:	33	16.10%
WEDNESDAY:	26	12.68%
THURSDAY:	17	8.29%
FRIDAY:	43	20.98%
SATURDAY:	30	14.63%
SUNDAY:	33	16.10%

HOUR OF DAY BREAKDOWN

AM

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
10	11	9	4	9	6	4	5	4	6	5	2
4.88%	5.37%	4.39%	1.95%	4.39%	2.93%	1.95%	2.44%	1.95%	2.93%	2.44%	0.98%

M

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
1	0	10	8	13	22	21	5	9	4	15	22
0.49%	0.00%	4.88%	3.90%	6.34%	10.73%	10.24%	2.44%	4.39%	1.95%	7.32%	10.73%

TOTAL: 205

12/12/2007 08:21 AM

Describe the project you plan to do.

My project is to make new wooden lounge ramps for the Newburgh Community Pool.

For the past 3 years I have worked at the Newburgh Pool as a Life Guard. At the beginning and end of every year we put the lounge ramps in and out of storage. The Pool has about 40 of this ramps people can lay on, and these ramps are falling apart. Some are in dire need to be replaced. It would be good for the Pool and the community to make 15 new lounge ramps for the people to lie on in the summer.

My project will be of benefit to the group because:

People in the community lie on these ramps during the summer to bathe out in the sun, replace the old ramps with new ones that are not falling apart will surely help the Pool greatly. The project would also benefit the tax payers of the community because the money would have to come from them for the city to make new ones. New lounge ramps for the Pool would attract more costumers.

Materials:

- Wood
- Saws
- First-Aid
- Hammers and nails(stainless steel)
- Wood Stain and Brushes
- Safety Equipment(Gloves, Eye-protection)
- Sandpaper or File(for rough edges)
- Carriage bolts for legs

Project Helpers

- Friends and members of my scout troop

Time Schedule

- November-February, 20
- Estimated time to complete one is 15 minutes

Safety Hazards

- Power Saws - Adults only
- Hammers (smashed thumbs)- Work Gloves
- Wood (splinters)- Work Gloves
- Splash back from the stain (eye-protection)

Safety: To ensure the safety of all those who help me with this project I will require them to use gloves when handling wood and any tool they may use. Also everyone has to wear safety glasses at all times.

Project Details: In the following month, I will over see the building of new lounge ramps for the Newburgh Community Pool. The primary build site is a shelter house next to the Newburgh pool that has plenty of room to build the lounges, and if it is too cold to be outside we will build them in my garage. Since the build is taking place in the cold, a reminder will be sent out to tell people to bring jackets. The number of ramps my helpers and I will be building will be 15. The wood will be supplied from Lowe's and will be transported by our trucks to the build site. Before my workers come work at the project, the adults will cut the wood into the required lengths, as well as drilling the holes for the nails. Cutting the wood into the right lengths and number of pieces required for the ramps will reduce the hazards when my helpers come and help me put them together. I will be directing my workers throughout the project on the day of the build. The workers will be using hammers, nails, and paint brushes for the wood stain. There will be an assembly line for the lounges. First the Frames will be put together with two by fours, then the one by six pieces of wood will be placed over the frame, and finally the legs will be placed on the bottom, which are also two by fours. There will a 10 min break every hour this project will take, on the break the helpers can talk and have refreshments that will be supplied. For safety, I will bring along a First aid kit. With everything going according to plan, the build should only take at least a day, two at most. It will be a safe and fun activity for the other scouts to participate in.

Sun Lounge Measurements:

- Frame
 - Two 6 foot two-by-fours for the length (72 inches)
 - Two 2 foot two-by-fours for the width (24 inches)
- Wood planks
 - Twelve 27 inch one-by six's (part were people lay on)
- Legs
 - Two 12 inch two-by fours

Cost of one completed lounge: \$24.40

x15

\$387.96 (plus tax)

Stain:

\$13.00

TOTAL: \$400.96

December 14, 2007

To Whom It May Concern:

My name is Charles Walter Burggrabe and I am leading an Eagle Scout Leadership Service project in order to fulfill the requirements for the rank of Eagle Scout. I am organizing and planning a project to replace fifteen of the Newburgh Community Pool's Sun Lounges. The condition of the current Sun Lounges are not good, some need to be replaced completely. These fifteen new lounges will be made of a type of treated wood that will last longer than the current none treated lumber lounges. The whole project will cost approximately 450 dollars to buy, build and stain the new lounges. Any money that is collected in excess from donations will be put into a local church as a check from Boy Scout Troop 305. I would be truly grateful if you would be able to contribute to the project. Please contact me (812)-853-5079 if you can help. My mailing address is 408 Park Drive; Newburgh, IN 47630. Please make all checks out to Boy Scout Troop 305. Any financial or volunteer aid is appreciated. Thank you for your time and help.

Sincerely,

Charles Walter Burggrabe
Troop 305