

Newburgh Town Council Meeting
Wednesday, March 14, 2007

The Newburgh Town Council met in Executive Session on Wednesday, March 14, 2007, at 4:30p.m. Those present were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Cynthia Burger, and Tom Bodkin. The purpose of the meeting was discussion of personnel issues and contract negotiations and was held in accordance with Indiana Code 5-14-5-6.

CALL TO ORDER

The Wednesday, March 14, 2007, Regular Session was called to order at 5:35p.m. by President Kavanaugh.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Newburgh Town Council. A moment of silence was observed for the U.S. Troops.

ROLL CALL

Those present at the meeting were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Susan Helms, Cynthia Burger, and Tom Bodkin.

APPROVAL OF MINUTES

1. February 14, 2007

MOTION by Ms. Sherman to remove from table.

SECOND by Ms. Aurand.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve as submitted.

SECOND by Ms. Aurand.

DISCUSSION: None

MOTION carried ayes 5, nays 0

2. February 28, 2007

MOTION by Ms. Sherman to approve as submitted.

SECOND by Ms. Aurand.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

COMMISSION REPORTS

AIR BOARD – Eric Ellsperman

No report.

FIRE – Alonzo Moore

Mr. Moore presented the February 2007 fire report (see attached).

LAND USE – Anne Rust Aurand

Ms. Aurand stated the Plan Commission accepted the resignation of Shari Sherman from the Plan Commission.

MOTION by Ellsperman for the Council to accept the resignation of Shari Sherman from the Plan Commission.

SECOND by Mr. Moore.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

Ms. Aurand reported that the Town Hall project plan was approved by the Plan Commission.

MOTION by Mr. Kavanaugh to appoint Ms. Aurand to fill the vacancy on the Plan Commission.
SECOND by Ms. Sherman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

PARK – Eric Ellsperman
No report.

POLICE – Bill Kavanaugh
Chief Sprinkle presented the February statistics (see attached).

SEWER – Shari Sherman
Ms. Sherman recognized Russell Powell and Mike Morris for completing the Indiana Water Environment Association Water and Sewer Construction Inspection Course. Completion of this course, though noteworthy, is not eligible for a bonus.

MOTION by Ms. Sherman to approve Authorization #2007-3 between the Town of Newburgh and Commonwealth Engineers, Inc. for services regarding the CMOM audit in an amount not to exceed \$7,600.00.
SECOND by Mr. Moore.
DISCUSSION: This is another CMOM requirement.
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve an amendment to the owner/engineer agreement between the Town of Newburgh and Commonwealth Engineers, Inc. for services in relation to the SR 66 Phase II sanitary sewer relocation project.
SECOND by Mr. Moore.
DISCUSSION: This is a fixed cost of \$6,650.00 with an additional estimate of \$16,000.00 based on contract times. Due to the time that has elapsed on the SR 66 widening project and additional state requirements, there must now be an erosion control plan due to MS4, there have been cost increases, and there needs to be an additional resident project representation allowance. Ms. Sherman stated these funds should be reimbursed by INDOT.
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve the Short Form of Agreement between the Town of Newburgh and Commonwealth Engineers, Inc. for services related to the 2007 update of the sanitary sewer maps.
SECOND by Mr. Moore.
DISCUSSION: Services include:

1. converting the AutoCad format to GIS
2. updating the new subdivisions added since the 2006 update
3. providing two (2) laminated wall maps
4. identifying software specifications for Newburgh's sewer system with Waste Water Treatment Facility software training

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve the Standard Form of Agreement between the Town of Newburgh and Commonwealth Engineers, Inc. for services related to sanitary sewer improvements and pumping capacity upgrades at Lift Station No.1 and Lift Station No.2 in the amount of \$62,150.00.

SECOND by Mr. Moore.

DISCUSSION: This includes design, bidding, and construction engineering.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve the Short Form of Agreement between the Town of Newburgh and Commonwealth Engineers, Inc. for construction and resident project representative services for French Island Trail stabilization project. The construction engineering services are a lump sum fee of \$2,950.00 and the RPR services are at an hourly rate not to exceed \$2,550.00.

SECOND by Mr. Moore.

DISCUSSION: Sewer will be responsible for paying 20% and Civil Town will be responsible for 80%.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to purchase a back up tractor for the TV inspection camera (which is used for the main lines) in an amount not to exceed \$6,100.00.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve an easement agreement between ALCOA and the Town of Newburgh regarding Lexington Subdivision.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

STREET – Alonzo Moore

The crew recently completed pothole repairs. Exterior signage has been erected at the new Town Hall. Welding is being done to the boat dock. Mr. Fischer will attempt to use steel screws to secure the clamps on the light posts that hold the spring banners.

STANDING COMMITTEES

FINANCE – Anne Rust Aurand

No report.

PERSONNEL – Bill Kavanaugh

MOTION by Mr. Kavanaugh to accept Ed Van Hoosier's retirement effective May 28, 2007, and grant him his request for a leave of absence, as defined in the Town of Newburgh Personnel Policy revision adopted November 21, 2006, from April 12, 2007, to May 28, 2007.

SECOND by Ms. Sherman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Mr. Kavanaugh that Ed Van Hoosier be allowed to keep his duty weapon and receive a retired officer's badge and ID, consistent with Newburgh Police Department policy.

SECOND by Ms. Sherman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

MOTION to hire Jonathan Scully as a full time Patrolman with the Newburgh Police Department at a pay rate of \$32,000.00 annually with full employee benefits effective April 16, 2007, pending a negative drug screen.

SECOND by Mr. Ellsperman.

DISCUSSION: Mr. Scully is currently a Reserve Officer with the Newburgh Police Department and has been through the pre-basic training. Chief Sprinkle also recommended the hiring of Mr. Scully.

MOTION carried ayes 5, nays 0.

Chief Sprinkle is hopeful that Mr. Scully will attend the Police Academy from July 2, 2007, until graduation on October 14, 2007.

The Personnel Committee will meet on Thursday, March 15, 2007, to interview one (1) candidate for the Reserve Officer position.

ARTS PAVILION – Eric Ellsperman

Once funding is released for the old Town Hall, Ms. Burger and Ms. Bennett will begin the planning grant application process.

HISTORIC PRESERVATION – Alonzo Moore

Mr. Hijuelos introduced proposed revision of the rules and regulations. Numerous events are planned for Historic Preservation Week scheduled for the week of May 5, 2007. Congressman Brad Ellsworth will be dedicating Boner Bridge at 11:30a.m. An awards dinner will also be held on May 8, 2007.

JEFFERSON STREET SCHOOL – Alonzo Moore

No report.

KIWANIS FIELD – Anne Rust Aurand

No report.

RIVERTOWN TRAIL – Eric Ellsperman

Ms. Burger pointed out some target dates for the project, the next significant one being the proposed field check date April 2007 (see attached). This must be confirmed by INDOT.

STORM WATER – Anne Rust Aurand

The next meeting is scheduled for March 19, 2007, at 5:30p.m.

Mr. Hijuelos stated the main drain under Windsor Pointe has been cleaned. The crew is also working on cleaning the retention pond. Work continues with Warrick County to clean Ellerbush Ditch.

TOWN HALL – Anne Rust Aurand

The committee voted to tentatively award notice of the contract for the old Town Hall renovation project to Arc Construction.

VETERANS MONUMENT – Shari Sherman

MOTION by Ms. Sherman to accept the recommendation of the committees and erect one (1) flagpole for the American flag at the monument rather than three (3) that was originally proposed.
SECOND by Ms. Aurand.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

The American Legion Riders also agreed to lift the restriction of the donation they presented at the previous meeting (flying a POW/MIA flag beneath the American flag). Mr. Hynes is working on the final design.

CLERK-TREASURER – Becky Gentry

Susan Helms stated the CTAR was recently completed and forwarded to the State Board of Accounts. Year end reports are nearly complete.

ZONING ADMINISTRATOR – Frank Hijuelos

Mr. Hijuelos is currently working on a fire evacuation plan for each of the various buildings in town. A tornado plan and an earthquake plan will also be developed and added to the Employee Safety Action Plan.

TOWN ATTORNEY – Tom Bodkin

The small claims matters have been referred to the court.

TOWN ENGINEER – David Hynes

MOTION by Ms. Sherman to issue a Certificate of Completion B.M.B., Inc. for Powers Place Lift Station.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

TOWN ADMINISTRATIVE MANAGER – Cynthia Burger

Numerous complaints were recently received due to farmers burning their fields in Kentucky. The compliance division of IDEM is looking into the matter.

IHOP (Indian Hill Overlook Park) will reopen on Friday, March 16, 2007. Landscaping cleanup has been completed. The exterior walls and flooring of the restrooms have been painted. The park will be monitored by the Newburgh Police Department.

Safety Grant - INDOT is reviewing documentation to determine whether engineering costs incurred by the Town might be considered for the required 10% match.

TE Grant – In the EVV MPO, there were five (5) applications submitted. Two (2) of the applications in Evansville offered a 60% local match and our applications proposed a 25% match.

INDOT will hold a public hearing on April 11, 2007, at 6:00p.m. to allow comments on current design plans for the proposed added travel lanes on SR 261 from south of SR 66 to north of Jenner Road. The public hearing will be held at Castle High School.

Yard waste pickup will begin on Friday, March 16, 2007.

UNFINISHED BUSINESS

1. Sunrise/Pemberton Sewer Agreement & Permit...tabled from January 24, 2007
Continue to table.
2. SR 66 Phase II Sanitary Sewer Relocation...tabled from February 28, 2007
Continue to table.

NEW BUSINESS

1. Lease of Real Estate at Yorkshire Road and Old Hwy. 662
MOTION by Mr. Kavanaugh to enter into a lease/purchase agreement with the Yorkshire Road and Old Hwy. 662 property owners.
SECOND by Ms. Sherman.
DISCUSSION: Mr. Kavanaugh stated this property will be used as a trailhead for the Rivertown Trail.
MOTION carried ayes 4, nays 0, abstention 1 (Aurand).
2. IDEM Approval for SR 66 Phase II Sanitary Sewer Relocation
MOTION by Ms. Sherman to approve the IDEM permit for SR 66 Phase II Sanitary Sewer Relocation.
SECOND by Mr. Ellsperman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

MISCELLANEOUS BUSINESS

- MOTION by Mr. Kavanaugh to approve the letter of intent between the Town of Newburgh and Crown Castle Communication.
SECOND by Ms. Sherman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

PETITIONS AND COMMENTS FROM CITIZENS PRESENT

Mrs. Shirley Moore stated the wall and ground by the garage at the Lockmaster house is separated and requested Mr. Hynes to look into this problem.

APPROVAL OF CLAIMS

- MOTION by Ms. Sherman that all claims, including any sewer adjustments, be paid.
SECOND by Mr. Ellsperman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

ADJOURNMENT

- MOTION by Mr. Kavanaugh to adjourn.
SECOND by Mr. Moore.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

APPROVED this 28th day of March, 2007.

Newburgh Town Council

NEWBURGH POLICE DEPARTMENT
IN0870300
ACCIDENT STATISTICS (SHIFT COMPARISON)
03/12/2007

REPORTING PERIOD: 02/01/2007 00:01 TO 02/28/2007 23:59

SHIFT: SECOND SHIFT		
TOTAL:	2	PERCENTAGE OF TOTAL: 66.67%
SHIFT: DAY BACK UP		
TOTAL:	1	PERCENTAGE OF TOTAL: 33.33%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	3	100.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	0	0.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	0	0.00%
TUESDAY:	1	33.33%
WEDNESDAY:	0	0.00%
THURSDAY:	2	66.67%
FRIDAY:	0	0.00%
SATURDAY:	0	0.00%
SUNDAY:	0	0.00%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
0	0	0	0	0	0	0	0	0	0	0	0
0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
0	0	1	1	0	0	0	1	0	0	0	0
0.00%	0.00%	33.33%	33.33%	0.00%	0.00%	0.00%	33.33%	0.00%	0.00%	0.00%	0.00%

TOTAL: 3

NEWBURGH POLICE DEPARTMENT
IN0870300
CALL STATISTICS (SHIFT COMPARISON)
03/12/2007

REPORTING PERIOD: 02/01/2007 00:01 TO 02/28/2007 23:59

SHIFT: DAYSHIFT	TOTAL:	19	PERCENTAGE OF TOTAL:	20.88%
SHIFT: SECOND SHIFT	TOTAL:	24	PERCENTAGE OF TOTAL:	26.37%
SHIFT: THIRD SHIFT	TOTAL:	22	PERCENTAGE OF TOTAL:	24.18%
SHIFT: DAY BACK UP	TOTAL:	15	PERCENTAGE OF TOTAL:	16.48%
SHIFT: NIGHT BACK UP	TOTAL:	11	PERCENTAGE OF TOTAL:	12.09%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	91	100.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	0	0.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	12	13.19%
TUESDAY:	13	14.29%
WEDNESDAY:	13	14.29%
THURSDAY:	9	9.89%
FRIDAY:	20	21.98%
SATURDAY:	15	16.48%
SUNDAY:	9	9.89%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
7	2	4	4	3	3	0	2	1	3	5	5
7.69%	2.20%	4.40%	4.40%	3.30%	3.30%	0.00%	2.20%	1.10%	3.30%	5.49%	5.49%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
4	5	4	4	7	1	5	5	7	2	5	3
4.40%	5.49%	4.40%	4.40%	7.69%	1.10%	5.49%	5.49%	7.69%	2.20%	5.49%	3.30%

TOTAL: 91

NEWBURGH POLICE DEPARTMENT
IN0870300
CITATION STATISTICS (SHIFT COMPARISON)
03/12/2007

REPORTING PERIOD: 02/01/2007 00:01 TO 02/28/2007 23:59

SHIFT: DAYSHIFT			
TOTAL:	26	PERCENTAGE OF TOTAL:	33.33%
SHIFT: SECOND SHIFT			
TOTAL:	14	PERCENTAGE OF TOTAL:	17.95%
SHIFT: THIRD SHIFT			
TOTAL:	7	PERCENTAGE OF TOTAL:	8.97%
SHIFT: DAY BACK UP			
TOTAL:	31	PERCENTAGE OF TOTAL:	39.74%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	78	100.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	0	0.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	7	8.97%
TUESDAY:	8	10.26%
WEDNESDAY:	5	6.41%
THURSDAY:	15	19.23%
FRIDAY:	17	21.79%
SATURDAY:	23	29.49%
SUNDAY:	3	3.85%

HOUR OF DAY BREAKDOWN

AM

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
0	3	0	1	2	0	0	0	1	4	8	10
0.00%	3.85%	0.00%	1.28%	2.56%	0.00%	0.00%	0.00%	1.28%	5.13%	10.26%	12.82%

PM

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
6	10	5	15	8	1	1	1	0	0	0	2
7.69%	12.82%	6.41%	19.23%	10.26%	1.28%	1.28%	1.28%	0.00%	0.00%	0.00%	2.56%

TOTAL: 78

NEWBURGH POLICE DEPARTMENT
IN0870300
INCIDENT STATISTICS (SHIFT COMPARISON)
03/12/2007

REPORTING PERIOD: 02/01/2007 00:01 TO 02/28/2007 23:59

SHIFT: DAYSHIFT	TOTAL:	7	PERCENTAGE OF TOTAL:	33.33%
SHIFT: SECOND SHIFT	TOTAL:	3	PERCENTAGE OF TOTAL:	14.29%
SHIFT: THIRD SHIFT	TOTAL:	8	PERCENTAGE OF TOTAL:	38.10%
SHIFT: DAY BACK UP	TOTAL:	1	PERCENTAGE OF TOTAL:	4.76%
SHIFT: NIGHT BACK UP	TOTAL:	2	PERCENTAGE OF TOTAL:	9.52%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	21	100.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	0	0.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	1	4.76%
TUESDAY:	2	9.52%
WEDNESDAY:	1	4.76%
THURSDAY:	3	14.29%
FRIDAY:	2	9.52%
SATURDAY:	8	38.10%
SUNDAY:	4	19.05%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
1	2	2	1	1	0	0	0	1	1	2	2
4.76%	9.52%	9.52%	4.76%	4.76%	0.00%	0.00%	0.00%	4.76%	4.76%	9.52%	9.52%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
3	0	0	0	0	0	1	0	0	1	2	1
14.29%	0.00%	0.00%	0.00%	0.00%	0.00%	4.76%	0.00%	0.00%	4.76%	9.52%	4.76%

TOTAL: 21

NEWBURGH POLICE DEPARTMENT
IN0870300
WARNING STATISTICS (SHIFT COMPARISON)
03/12/2007

REPORTING PERIOD: 02/01/2007 00:01 TO 02/28/2007 23:59

SHIFT: DAYSHIFT	TOTAL:	35	PERCENTAGE OF TOTAL:	24.65%
SHIFT: SECOND SHIFT	TOTAL:	34	PERCENTAGE OF TOTAL:	23.94%
SHIFT: THIRD SHIFT	TOTAL:	54	PERCENTAGE OF TOTAL:	38.03%
SHIFT: DAY BACK UP	TOTAL:	18	PERCENTAGE OF TOTAL:	12.68%
SHIFT: NIGHT BACK UP	TOTAL:	1	PERCENTAGE OF TOTAL:	0.70%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	142	100.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	0	0.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	19	13.38%
TUESDAY:	20	14.08%
WEDNESDAY:	17	11.97%
THURSDAY:	24	16.90%
FRIDAY:	22	15.49%
SATURDAY:	33	23.24%
SUNDAY:	7	4.93%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
9	8	4	4	2	7	0	0	2	4	6	9
6.34%	5.63%	2.82%	2.82%	1.41%	4.93%	0.00%	0.00%	1.41%	2.82%	4.23%	6.34%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
17	9	7	9	7	4	6	1	2	4	6	15
11.97%	6.34%	4.93%	6.34%	4.93%	2.82%	4.23%	0.70%	1.41%	2.82%	4.23%	10.56%

TOTAL: 142

February 2007

Becky

Town Runs: 8

Fire - 3

Accident - 1

Medical - 2

Alarm/Investigation - 2

Township Runs: 14

Fire - 6

Medical - 1

Alarm/Investigation - 7

Total Runs: 22

Fire - 9

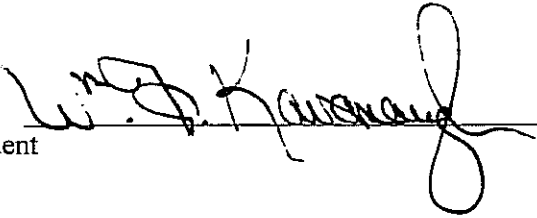
Medical - 3

Alarm Investigation - 9

Accident - 1

Heidi Beckman

03/12/2007

President 

ATTEST:

Clerk-Treasurer 