

Newburgh Town Council Minutes
October 24, 2007

The Newburgh Town Council met in Executive Session on Wednesday, October 24, 2007, at 4:30p.m. The purpose of the meeting was discussion of personnel issues and was held in accordance with Indiana Code 5-14-1.5-6. Those present at the meeting were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin.

CALL TO ORDER

President Kavanaugh called the Regular Session to order at 5:35p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Newburgh Town Council. A moment of silence was observed for Bob Kroeger, Bob Hinkle, Harold "Chip" Gill, and Susan Black.

ROLL CALL

Those present at the Regular Session were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin.

APPROVAL OF MINUTES

1. October 10, 2007 ~ Executive & Regular Session

MOTION by Ms. Sherman to approve the October 10, 2007, as submitted.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

COMMISSION REPORTS

AIR AUTHORITY ~ Eric Ellsperman

No report.

FIRE ~ Alonzo Moore

The department is hoping to acquire a new fire engine without incurring much cost to the taxpayers.

PLAN ~ Anne Rust Aurand

No report.

BZA ~ Anne Rust Aurand

Ms. Aurand stated the board approved a variance request for a lot in Copper Creek Subdivision where construction of a home had already begun.

Mr. Miller will be addressing the BZA in the near future to request a set back variance on Primrose Drive.

PARK ~ Eric Ellsperman

The Park Master Plan Survey Questionnaire is now available on Town of Newburgh's website. Paper copies are also available in the Town Hall. Questionnaires will be sent to all boards and commissions, Newburgh Elementary School, and St. John's School for input. Information about the questionnaire will be included in the fall newsletter.

POLICE ~ Bill Kavanaugh

No report.

STREET ~ Alonzo Moore

The crew has been completing maintenance on the salt spreaders. They have also been cleaning up tree limbs after the recent storm. The tennis and basketball courts have been re-graveled.

UTILITY ~ Shari Sherman

No report.

STANDING COMMITTEES

FINANCE ~ Anne Rust Aurand

No report.

PERSONNEL ~ Bill Kavanaugh

MOTION by Ms. Sherman to hire John Griffin for the position of Waster Water Collection System Pump Station O & M Specialist at the Newburgh Waste Water Treatment Facility at an hourly rate of \$16.00 with full employee benefits, pending a negative drug screen. The start date will be November 13, 2007.

SECOND by Mr. Kavanaugh.

DISCUSSION: Ms. Sherman stated Mr. Griffin came highly recommended and will be a great asset to the department.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to hire Crystal Pierce for the position of Utility Office Customer Service Specialist at an hourly rate of \$11.50 with full employee benefits, pending a negative drug screen. The start date will be November 8, 2007.

SECOND by Mr. Kavanaugh.

DISCUSSION: Approximately one hundred fifty (150) applications were received with six (6) individuals interviewed. The committee believes Ms. Pierce will be a good addition to the office.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to add the following sentence to page seven (7) of the Personnel Policy to read "Employees who are called out for emergencies shall be compensated for a minimum of two (2) hours for each call out.

SECOND by Mr. Kavanaugh.

DISCUSSION: This practice has been in place for some time but has never been part of the personnel policy.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to clarify page eleven (11) under "Holiday Policy", Election Day" by adding "when a general or primary election is held according to state law."

SECOND by Mr. Kavanaugh.

DISCUSSION: This is for clarification purposes.

MOTION carried ayes 5, nays 0.

SPECIAL BOARD

ARTS PAVILION ~ Eric Ellsperman

No report.

HISTORIC PRESERVATION ~ Alonzo Moore

Mr. Harry Thompson was honored at the last meeting with the presentation of Resolution 2007-12.

PRESERVATION HALL ~ Anne Rust Aurand

Please see attached.

RIVERTOWN TRAIL ~ Eric Ellsperman

American Structurepoint, Rivertown Trail Committee Members, Warrick County Engineer Bobby Howard, and Ms. Burger will meet on Friday, October 26, 2007, to discuss the public hearing held recently by INDOT. They will also discuss alternate designs for Phase II (the area between the Old Lock & Dam and the New Locks & Dam).

STORM WATER ~ Anne Rust Aurand

Engineering documents for the Forest Park Drainage Project (Phase I and II) were received and are ready for quotes. This is expected to be a \$30,000.00 project.

There have not been any recent reports of flooding in the Windsor Pointe, Maple Lane areas.

An MS4 meeting was recently held with Warrick County officials. Newburgh appears to be far ahead of other communities in implementing this program.

VETERANS MONUMENT ~ Shari Sherman

No report.

CLERK-TREASURER ~ Becky Gentry

No report.

ZONING ADMINISTRATOR ~ Frank Hijuelos

Mr. Hijuelos attended a Homeland Security exercise regarding cyber-terrorism. Representatives from ten (10) counties were in attendance.

Mr. Hijuelos recently attended a flood plain meeting sponsored by the Indiana Department of Natural Resources. New flood plain maps were distributed. There is now a ninety (90) day period in which objections/comments will be received regarding the maps.

Mr. Kavanaugh, Ms. Burger, and Mr. Hijuelos attended a Wellhead Protection meeting coordinated by Indiana-American Water.

TOWN ATTORNEY ~ Tom Bodkin
No report.

TOWN ENGINEER ~ David Hynes
The SR 66 project has been delayed due to a Marathon Oil pipeline conflict. Mr. Hynes expects Mr. Cornell to sign the needed easement in order for work to resume on Monday, October 29, 2007.

The Royal Highland Lift Station project is 75% complete. Mr. Hynes stated change orders will be issued due to a leak in the force main.

The Jefferson Street guardrail will not be installed until adequate fill is in place, possibly January, 2008.

E&B Paving is expected to have milling/paving completed by early November.

Contractors began pouring the pre-cast walls at "Shirley's Wall" this week. A productive meeting has been held with John Fischer and the contractor to coordinate work responsibilities for the wall. Two (2) utilities still need to be moved off the Vectren pole before work can begin.

TOWN ADMINISTRATIVE MANAGER ~ Cynthia Burger
The Ohio Township Trustee Board will meet on October 29, 2007, at Castle High School. The purpose of the meeting is to further discuss fire fighting issues in Ohio Township.

Newburgh Elementary School will sponsor a Walk-A-Thon on October 31, 2007. This fundraiser will support extra-curricular activities at the school.

Ms. Burger will be attending an IMMA meeting in Indianapolis on November 9, 2007.

A representative from Senator Lugar's office was in Newburgh today. A community resource guide is in the Town Hall lobby for the public to review.

No information has been released regarding the award of the TE Grant or the Safe Routes to School Grant. Ms. Burger will continue to follow up on this.

Discussion was held regarding an appropriate date to close the IHOP for the season. MOTION by Mr. Ellsperman to close the IHOP on November 19, 2007.

SECOND by Mr. Moore.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to renew the worker's comp policy with IPEP in the amount of \$29,438.00.

SECOND by Mr. Ellsperman.
DISCUSSION: Other companies were priced but IPEP continues to be the best product for Newburgh.
MOTION carried ayes 5, nays 0.

UNFINISHED BUSINESS

1. Notice of Award for Veterans Monument Park Project...taken under advisement October 10, 2007.

MOTION by Ms. Sherman to award the Veterans Monument Park Project to Republic Companies, Inc. in the amount of \$73, 890.35.

SECOND by Mr. Ellsperman.
DISCUSSION: None
MOTION carried ayes 5, nays 0.

NEW BUSINESS

1. Master Lift Station ~ Division "A" Acceptance of Ownership

MOTION by Ms. Sherman to accept Division "A" (lift station) of the Master Lift Station Project for maintenance.

SECOND by Mr. Moore.
DISCUSSION: All agreed that this multi-unit government project went exceptionally well.
MOTION carried ayes 5, nays 0.

2. Warrick County School Corp – Castle High School Sewer Agreement & Permit

Lengthy discussion was held regarding this matter. Historically, the town does not take ownership of lines that are on private property. In doing so, the town would be responsible for all repairs, i.e. asphalt and brick replacement.

MOTION by Ms. Sherman for the Castle High School sewer construction to be treated as a lateral line; therefore, no agreement or permit is required.

SECOND by Mr. Moore.
DISCUSSION: CEI has reviewed the plans for the lateral line work and they meet the WWTF standards.

MOTION carried ayes 5, nays 0.

3. SR 66 Sewer Relocation ~ Change Order #1 ~ BMB, Inc.

MOTION by Ms. Sherman to approve Change Order # 1 in the amount of \$18,731.36.

SECOND by Mr. Moore.
DISCUSSION: \$4,980.00 for erosion control; \$9,395.00 to relocate the 16" water transmission main; \$4,356.36 to relocate a Chandler utility.
MOTION carried ayes 5, nays 0.

This is amount should be reimbursed by the State of Indiana, provided the contract amount has not been exceeded.

4. Partial Payment Application #1 ~ Bellmoore Off-Site Sewer ~ BMB, Inc.

MOTION by Ms. Sherman to approve Pay Application # 1 to BMB, Inc. in the amount of \$191,826.95 (5% of this amount to be retained for escrow).

SECOND by Mr. Ellsperman.

DISCUSSION: The project is 94% complete. Retainage is in the amount of \$9,591.35. Amount due the contractor is \$182,235.60. Redirecting the Bellmoore Landing sewage opens up a substantial amount of real estate west of Libbert Road.

MOTION carried ayes 5, nays 0.

MISCELLANEOUS BUSINESS

Red Ribbon Week is currently being recognized by Warrick County.

Rivertown Trail comments need to be returned by November 2, 2007.

MOTION by Ms. Aurand to approve the request to hold a "Chalk the Walk" day on November 10, 2007 from 8:00a.m. until 10:30a.m.

SECOND by Mr. Ellsperman.

DISCUSSION: Proceeds will support Riley Children's Hospital (locally).

MOTION carried ayes 5, nays 0.

APPROVAL OF CLAIMS

MOTION by Ms. Sherman that all claims, including any sewer adjustments, be paid.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

ADJOURNMENT

MOTION by Ms. Sherman to adjourn.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

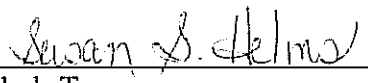
APPROVED this 14th day of November, 2007.

Newburgh Town Council



President

ATTEST:



Clerk-Treasurer

Newburgh Town Hall ~ Restoration
PROGRESS MEETING
October 25, 2007 ~ 1:30 p.m.

- I. Progress of Work Last Two Weeks
1. Complete brick at new addition
 2. Started glass curtain wall at new addition
 3. Lay in ceiling tile on 1st floor
 4. Set remaining plumbing fixtures
 5. Installed window and double doors at new addition
 6. Cut down trees and shrubs in front of bldg
 7. Cleared out behind new addition
 8. Started finish coat of paint at 1st floor
 9. Started metal stud walls in addition at 1st and 2nd floors
 10. Installed door frames 1st and 2nd floors of addition
 11. Started hook up of kitchen equipment
 12. Continue lights and trim out of electrical
 13. Cut opening in 2nd floor from existing building to new addition
 14. Continue HVAC ductwork in new addition and grills in existing bldg
 15. Continue misc trim and doors/hardware
- II. Work Schedule Next Two Weeks
1. Complete rough in at new addition, HVAC and electrical
 2. Complete framing walls and hanging drywall
 3. Start finishing drywall
 4. Start painting at new addition
 5. Start ceramic tile at new addition
 6. Start cork tile floor, 2nd floor
 7. Start ceiling in new addition
 8. Set framing for grates
 9. Finish coat of paint in existing bldg
 10. Start landscaping
- II. Needed Decisions
- IV. Known Delays
- V. Status of Fab. And Deliveries
- VI. Status of Construction Schedule
- 1.
- VII. Changes
- 1.
- VIII. Other Items
1. Next meeting:
 - 2.