

December 9, 2009  
Newburgh Town Council Meeting

The Newburgh Town Council met in Executive Session on Wednesday, December 9, 2009, at 4:30p.m. Those present at the meeting were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin. The purpose of the meeting was contract negotiations and was held in accordance with Indiana Code 5-14-1.5-6.

CALL TO ORDER

The December 9, 2009, Regular Session was called to order by President Kavanaugh.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Newburgh Town Council.

A moment of silence was observed for the passing of Hazel Wood and Bobby Lane.

ROLL CALL

Those present at the meeting were Anne Rust Aurand, Eric Ellsperman, Bill Kavanaugh, Alonzo Moore, Shari Sherman, Becky Gentry, Cynthia Burger, and Tom Bodkin.

APPROVAL OF MINUTES

1. November 23, 2009

MOTION by Ms. Sherman to approve the November 23, 2009, minutes, as submitted.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

PUBLIC HEARING

MOTION by Mr. Moore to open the public hearing.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Jeff Pruitt, Economic Development Coalition, stated the purpose of the public hearing was to decide whether to move forward in applying for a planning grant for a downtown revitalization plan. If awarded, the grant would provide \$50,000.00 for a downtown revitalization study. The town match would be in the amount of \$5,600.00 (grant and administrative fees). Mr. Bodkin explained that the plan would be an adjunct to the master plan developed in 2001. Ms. Burger stated five (5) firms were scored, then narrowed down to three (3). Discussion continued. Recorded minutes were taken for the public hearing and will be transcribed and included (see attached).

MOTION by Ms. Sherman to suspend the rules for the reading of Resolution 2009-11.

SECOND by Ms. Aurand.

DISCUSSION: None  
MOTION carried ayes 5, nays 0.  
MOTION by Ms. Sherman for the reading of Resolution 2009-11.  
SECOND by Ms. Aurand.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.  
Mr. Bodkin read Resolution 2009-11.  
MOTION by Ms. Sherman to adopt Resolution 2009-11.  
SECOND by Ms. Aurand.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to suspend the rules for the reading of Resolution 2009-12.  
SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION None  
MOTION carried ayes 5, nays 0.  
MOTION by Ms. Sherman for the reading of Resolution 2009-12.  
SECOND by Mr. Moore.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.  
Mr. Bodkin read Resolution 2009-12.  
MOTION by Ms. Sherman to adopt Resolution 2009-12.  
SECOND by Mr. Moore.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to close the public hearing.  
SECOND by Mr. Moore.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

President called for a two (2) minute recess. The meeting was reconvened at 6:05p.m.

#### COMMISSION REPORTS

AIR BOARD ~ Eric Ellsperman

No report.

FIRE ~ Alonzo Moore

The department will hold their annual Christmas party this evening beginning at 7:30p.m.  
Awards will be presented to the following volunteers for their service:

Chad Bennett ~ 15 years of service  
Larry Nellis ~ 15 years of service  
Wendy Deckard ~ 15 years of service  
Mike Wittenbraker ~ 15 years of service  
Tom Dean ~ 5 years of service

Nick Donnan ~ 5 years of service

PARK ~ Eric Ellsperman

Recommendations are being accepted for two (2) openings on the Park Board.

PLAN ~ Anne Rust Aurand

A public hearing was held on December 7, 2009, to consider an application for a minor subdivision located at 17 W. Jennings and 20 W. Water (lots 4A and 4B). This property is commonly known as the Abshier Ice House. The request was approved with conditions.

POLICE ~ Bill Kavanaugh

DARE graduation will be held at 1:00p.m. on December 14 at St. John's and on December 16 at 12:3p.m. at Newburgh Elementary.

Chief Sprinkle presented the November statistics (see attached).

STREET ~ Alonzo Moore

Pipes at 593 and 595 Forest Park are blocked and will require digging to clear them.

Flooding problems exist at the shopping complex located at State Street and Sharon Road. A bottleneck under State Street appears to be the problem. It will be necessary to hire a contractor to correct the problem.

A new tarp needs to be purchased for Mr. Bus.

Mr. Moore stated several residents called the department regarding downed trees and limbs.

UTILITY ~ Shari Sherman

MOTION by Ms. Sherman to approve certification bonuses for Jim Ruff, Marcus Jolly, Leroy Goldsberry, and Sean Sanders.

SECOND by Mr. Ellsperman.

DISCUSSION: Per the Town's policy, bonuses are in the amount of \$500.00 each.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to authorize Hydromax to repair the cracked sewer by slip lining at 7588 Broadview for \$5,200.00 as a temporary measure until a solution for the easement is determined.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to authorize Commonwealth Engineers to develop a corrective action plan including costs for the exposed sewer across a ditch at 4455 Maryjoetta Drive.

SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve the contract with Vectren for the installation of service for the Colonial Hills Lift Station, pending legal review.  
SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to authorize Commonwealth Engineers to develop a corrective action plan including costs for the exposed sewer located in the creek crossing on Poplar Drive in Green Springs Valley.  
SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to authorize Commonwealth Engineers to provide corrective action plans including costs for sewers located outside of the easement in Powers Place, River Ridge, and Broadview which have structures located on top of or adjacent to sanitary sewer lines.  
SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to approve the final Change Order #4 for the Lincoln Avenue relocation project in the amount of \$27,661.00.  
SECOND by Mr. Ellsperman.  
DISCUSSION: None  
MOTION carried ayes 5, nays 0.

#### STANDING COMMITTEES

FINANCE ~ Anne Rust Aurand  
No report.

#### PERSONNEL ~ Bill Kavanaugh

MOTION by Mr. Kavanaugh to hire Kristina Koressel to the position of accounts payable specialist in the Newburgh Wastewater Utility Office, at an hourly rate of \$14.50 per hour with full time benefits, pending a negative drug screen. Start date is December 14, 2009.  
SECOND by Mr. Ellsperman.  
DISCUSSION: Ms. Sherman stated Mrs. Koressel will be an excellent addition to the staff.  
MOTION carried ayes 5, nays 0.

#### SPECIAL BOARDS/COMMITTEE REPORTS

HISTORIC PRESERVATION ~ Anne Rust Aurand  
The next meeting is scheduled for December 17, 2009.

MERCHANTS LIAISON ~ Eric Ellsperman  
No report.

MYRTLE RIDGE CEMETERY ~ Eric Ellsperman  
No report.

RIVERTOWN TRAIL ~ Eric Ellsperman  
Bids for Phase IIA and IIB have been received in the amount of \$2,600,000.00.  
Engineering estimates were in the amount of \$3,800,000.00.

Deig Bros. was contacted on Friday, December 4, 2009, regarding a leaking faucet (by the bridge) but they did not show up to correct the problem. The faucet then froze. The water fountain also froze and broke the lines. The sewer lateral line connected to the restroom at the trailhead is blocked.

SIDEWALK ~ Anne Rust Aurand  
No report.

STORM WATER ~ Bill Kavanaugh  
No report.

CLERK-TREASURER ~ Becky Gentry  
No report.

DIRECTOR OF PLANNING & DEVELOPMENT ~ Frank Hijuelos  
No report.

TOWN ATTORNEY ~ Tom Bodkin  
No report.

TOWN ENGINEER ~ David Hynes  
Start up is scheduled for Lift Station #1 (by the Old Lock & Dam) on Thursday, December 10, 2009.

TOWN ADMINISTRATIVE MANAGER ~ Cynthia Burger  
Ms. Burger stated a picture of Cypress Beach has been donated to the Town of Newburgh.

PAG will meet on Thursday, December 10, 2009. The final safety meeting for 2009 will be held the week of December 13, 2009.

UNFINISHED BUSINESS  
1. Ordinance 2009-16 ~ Speed Limit on SR 662E...continued from November 23, 2009

MOTION by Ms. Sherman for the second reading of Ordinance 2009-16.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Bodkin read Ordinance 2009-16.

MOTION by Ms. Sherman to adopt.

SECOND by Mr. Moore.

DISCUSSION: Ms. Aurand stated the highway will need to be narrowed to accommodate the walkway for the Rivertown Trail. She said that she would like to investigate other options for the trail rather than narrowing the highway and reducing the speed. Mr. Ellsperman stated there were safety barriers for pedestrian and bike "traffic". Discussion continued.

MOTION carried ayes 4, nays 1 (Aurand).

2. Ordinance 2009-20 ~ W. Jennings Parking...tabled September 23, 2009

MOTION by Ms. Sherman to remove from table.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman for the first reading of Ordinance 2009-20.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Bodkin read Ordinance 2009-20.

MOTION by Ms. Sherman to accept the first reading.

SECOND by Mr. Moore.

DISCUSSION: Mr. Hynes stated the ordinance would prohibit parking to approximately the east edge of the building.

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman for the second reading.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Bodkin read Ordinance 2009-20.

MOTION by Ms. Sherman to adopt.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

3. COOP Revision...tabled November 23 ,2009

MOTION by Ms. Sherman to remove from table.

SECOND by Mr. Moore.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

MOTION by Ms. Sherman to adopt the COOP revisions as indicated in yellow (see attached).

SECOND by Mr. Moore.

DISCUSSION was held regarding listing by positions rather than by names.

MOTION carried ayes 5, nays 0.

4. Resolution 2009-08 ~ Riverfront Redevelopment District  
Remains tabled.

5. Resolution 2009-09 ~ Riverfront Development District

The Newburgh Town Council, acting as the Redevelopment Commission, made the following motion:

MOTION by Ms. Sherman for the first reading of Resolution 2009-09.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Bodkin read Resolution 2009-09.

MOTION by Ms. Sherman to adopt Resolution 2009-09.

SECOND by Mr. Ellsperman.

DISCUSSION: Please see attached map showing the designated area of inclusion.

MOTION carried ayes 5, nays 0.

The Plan Commission will now hold a public hearing to consider acceptance of the district. If approved by the Plan Commission, the Town Council will confirm, by resolution, the inclusion of the proposed district.

MOTION carried ayes 5, nays 0.

#### NEW BUSINESS

1. Discussion Regarding Bell Road Turning Lane

MOTION by Ms. Aurand to direct staff to look into the appropriate marking for making the north bound, left lane, a turn lane only as you approach the SR 261, State Street, and Bell Road intersection.

SECOND by Mr. Moore.

DISCUSSION: Chief Sprinkle reported that the "yield" sign on SR261 (south bound turn lane, exiting the Newburgh Post Office, turning right onto Bell Road, should be removed.

Mr. Bodkin stated the town had to meet the uniform traffic control device manual.

MOTION carried ayes 5, nays 0.

MOTION by Mr. Moore to remove the yield sign on SR261 (south of the Newburgh Post Office at Bell Road) provided it does not the uniform traffic control device manual requirements.

SECOND by Ms. Aurand.

DISCUSSION: Appropriate signage will be placed at the intersection.

MOTION carried ayes 5, nays 0.

2. Lift Station No. 1 ~ Pay Application No. 5

MOTION by Ms. Sherman to approve Pay Application No. 5 for Lift Station No. 5, payable to Infrastructure Systems, Inc. in the amount of \$51,840.00 (\$2,592.00 to escrow and \$49,248.00 to the contractor).

SECOND by Mr. Ellsperman.

DISCUSSION: The project is 80% complete.

MOTION carried ayes 5, nays 0.

### 3. KAI Estates ~ Acceptance for Sewer Maintenance

MOTION by Ms. Sherman to accept KAI Estates for sewer maintenance in the amount of \$10,000.00

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

### 4. Rivertown Trail

Ms. Burger stated the following change orders are for work at the trailhead parking lot:

Change Order No. 013

MOTION by Ms. Sherman to approve Change Order No. 013 in the amount of \$357.60.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Change Order No. 014

MOTION by Ms. Sherman to approve Change Order No. 014 in the amount of \$266.22.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Change Order No. 015

MOTION by Ms. Sherman to approve Change Order No. 015 in the amount of \$447.12.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Change Order No. 016

MOTION by Ms. Sherman to approve Change Order No. 016 in the amount of \$167.75.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

### 5. Safe Routes to School Supplemental

Ms. Burger stated the additional supplemental is necessary to extend the Section 106 from Gray Street to Sharon Road on State Street.

MOTION by Ms. Aurand to approve the Safe Routes to School Supplemental.

SECOND by Mr. Ellsperman.

DISCUSSION: This will be paid out of the EDIT Construction Fund.

MOTION carried ayes 5, nays 0.

6. Powers Place Lift Station Relocation

MOTION by Ms. Sherman to approve Pay Application No. 4 payable to PPMI in the amount of \$78,670.00 (\$3,933.50 to escrow and \$74,736.50 to the contractor).

SECOND by Mr. Ellsperman.

DISCUSSION: The project is 97% complete.

MOTION carried ayes 5, nays 0.

7. Plant Expansion Project

MOTION by Ms. Sherman to approve Pay Application No. 4 payable to Reynolds, Inc. in the amount of \$848,351.23 (\$42,417.56 to escrow and \$805,933.67 to the contractor).

SECOND by Mr. Ellsperman.

DISCUSSION: The project is 11% complete.

MOTION carried ayes 5, nays 0.

Change Order No. 2 for the Colonial Hills Lift Station Project was approved at the November 10, 2009. Mr. Hynes corrected the number of Change Order No. 3. The amount remains unchanged (\$3,720.00) for concrete curbing.

8. Lincoln Avenue Widening Utility Relocation

Addressed earlier in the agenda.

9. Resolution 2009-10 ~ Equipment Lease/ Purchase (Police Vehicles)

MOTION by Ms. Sherman for the reading of Resolution 2009-10.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

Mr. Bodkin read Resolution 2009-10.

MOTION by Ms. Sherman to adopt Resolution 2009-10.

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

10. Ohio Township Trustee ~ Fire Protection Contract for 2010

MOTION by Mr. Moore to approve the Ohio Township Trustee Fire Protection Contract.

SECOND by Ms. Sherman.

DISCUSSION: There are no changes in the contract.

MOTION carried ayes 5, nays 0.

MISCELLANEOUS BUSINESS

Ms. Aurand stated the kick off for the holiday season was successful with many attending the house tour and tree lighting.

The HVAC at the Lock & Dam Control Building has been installed.

Mr. Moore presented Chief Sprinkle with a picture depicting the history of the police department.

The next Newburgh Town Council meetings will be held on December 21, and 29, 2009.

PETITIONS AND COMMENTS FROM CITIZENS PRESENT

None

APPROVAL OF CLAIMS

MOTION by Ms. Sherman that all claims, including any sewer adjustments, be paid in the following amounts:

Park claims paid out of the civil town budget ~ \$807.20

Civil Town ~ \$234,829.69

Sewer ~ \$921,517.92

Plant Expansion ~ \$891,509.51

SECOND by Mr. Ellsperman.

DISCUSSION: None

MOTION carried ayes 5, nays 0.

ADJOURNMENT

MOTION by Mr. Moore to adjourn.

SECOND by Mr. Ellsperman.

DISCUSSION: None

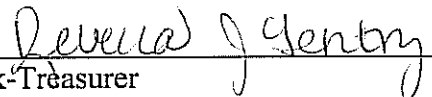
MOTION carried ayes 5, nays 0.

APPROVED this 13 day of January, 2010.

Newburgh Town Council

  
President

ATTEST:

  
Clerk-Treasurer

NEWBURGH POLICE DEPARTMENT

IN0870300



ACCIDENT STATISTICS (SHIFT COMPARISON)

12/09/2009

REPORTING PERIOD: 11/01/2009 00:01 TO 11/30/2009 23:59

SHIFT: DAYSHIFT			
TOTAL:	2	PERCENTAGE OF TOTAL:	22.22%
SHIFT: SECOND SHIFT			
TOTAL:	5	PERCENTAGE OF TOTAL:	55.56%
SHIFT: THIRD SHIFT			
TOTAL:	1	PERCENTAGE OF TOTAL:	11.11%
SHIFT: DAY BACK UP			
TOTAL:	1	PERCENTAGE OF TOTAL:	11.11%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	9	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	1	11.11%
TUESDAY:	1	11.11%
WEDNESDAY:	1	11.11%
THURSDAY:	1	11.11%
FRIDAY:	1	11.11%
SATURDAY:	2	22.22%
SUNDAY:	2	22.22%

HOUR OF DAY BREAKDOWN

AM

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
1	0	0	0	0	0	1	0	0	0	0	0
11.11%	0.00%	0.00%	0.00%	0.00%	0.00%	11.11%	0.00%	0.00%	0.00%	0.00%	0.00%

PM

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
1	0	0	0	0	1	4	1	0	0	0	0
11.11%	0.00%	0.00%	0.00%	0.00%	11.11%	44.44%	11.11%	0.00%	0.00%	0.00%	0.00%

TOTAL: 9

NEWBURGH POLICE DEPARTMENT  
IN0870300  
**CALLS STATISTICS (SHIFT COMPARISON)**  
12/09/2009

REPORTING PERIOD: 11/01/2009 00:01 TO 11/30/2009 23:59

SHIFT: DAYSHIFT			
TOTAL:	35	PERCENTAGE OF TOTAL:	33.65%
SHIFT: SECOND SHIFT			
TOTAL:	43	PERCENTAGE OF TOTAL:	41.35%
SHIFT: THIRD SHIFT			
TOTAL:	15	PERCENTAGE OF TOTAL:	14.42%
SHIFT: DAY BACK UP			
TOTAL:	5	PERCENTAGE OF TOTAL:	4.81%
SHIFT: NIGHT BACK UP			
TOTAL:	6	PERCENTAGE OF TOTAL:	5.77%

**SUMMARY INFORMATION**

**MONTH BREAKDOWN**

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	104	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

**DAY OF WEEK BREAKDOWN**

	COUNT	PERCENTAGE
MONDAY:	25	24.04%
TUESDAY:	14	13.46%
WEDNESDAY:	11	10.58%
THURSDAY:	11	10.58%
FRIDAY:	15	14.42%
SATURDAY:	17	16.35%
SUNDAY:	11	10.58%

**HOUR OF DAY BREAKDOWN**

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
5	2	1	0	1	2	4	0	5	7	4	4
4.81%	1.92%	0.96%	0.00%	0.96%	1.92%	3.85%	0.00%	4.81%	6.73%	3.85%	3.85%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
5	6	10	8	12	6	3	4	3	5	6	1
4.81%	5.77%	9.62%	7.69%	11.54%	5.77%	2.88%	3.85%	2.88%	4.81%	5.77%	0.96%

TOTAL: **104**

NEWBURGH POLICE DEPARTMENT

IN0870300

**ACTIVATION STATISTICS (SHIFT COMPARISON)**

12/09/2009

REPORTING PERIOD: 11/01/2009 00:01 TO 11/30/2009 23:59

SHIFT: DAYSHIFT			
TOTAL:	38	PERCENTAGE OF TOTAL:	33.93%
SHIFT: SECOND SHIFT			
TOTAL:	45	PERCENTAGE OF TOTAL:	40.18%
SHIFT: THIRD SHIFT			
TOTAL:	24	PERCENTAGE OF TOTAL:	21.43%
SHIFT: NIGHT BACK UP			
TOTAL:	5	PERCENTAGE OF TOTAL:	4.46%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	112	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	12	10.71%
TUESDAY:	11	9.82%
WEDNESDAY:	32	28.57%
THURSDAY:	5	4.46%
FRIDAY:	15	13.39%
SATURDAY:	14	12.50%
SUNDAY:	23	20.54%

HOUR OF DAY BREAKDOWN

AM

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
9	4	1	2	0	0	0	4	2	9	8	4
8.04%	3.57%	0.89%	1.79%	0.00%	0.00%	0.00%	3.57%	1.79%	8.04%	7.14%	3.57%

PM

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
6	3	5	14	7	4	7	3	0	11	6	3
5.36%	2.68%	4.46%	12.50%	6.25%	3.57%	6.25%	2.68%	0.00%	9.82%	5.36%	2.68%

TOTAL: 112

NEWBURGH POLICE DEPARTMENT

IN0870300

**INCIDENT STATISTICS (SHIFT COMPARISON)**

12/09/2009

REPORTING PERIOD: 11/01/2009 00:01 TO 11/30/2009 23:59

SHIFT: DAYSHIFT			
TOTAL:	6	PERCENTAGE OF TOTAL:	16.22%
SHIFT: SECOND SHIFT			
TOTAL:	21	PERCENTAGE OF TOTAL:	56.76%
SHIFT: THIRD SHIFT			
TOTAL:	7	PERCENTAGE OF TOTAL:	18.92%
SHIFT: DAY BACK UP			
TOTAL:	1	PERCENTAGE OF TOTAL:	2.70%
SHIFT: NIGHT BACK UP			
TOTAL:	2	PERCENTAGE OF TOTAL:	5.41%

**SUMMARY INFORMATION**

**MONTH BREAKDOWN**

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	37	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

**DAY OF WEEK BREAKDOWN**

	COUNT	PERCENTAGE
MONDAY:	4	10.81%
TUESDAY:	1	2.70%
WEDNESDAY:	2	5.41%
THURSDAY:	6	16.22%
FRIDAY:	8	21.62%
SATURDAY:	7	18.92%
SUNDAY:	9	24.32%

**HOUR OF DAY BREAKDOWN**

**AM**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
3	1	1	2	0	0	0	0	1	0	2	0
8.11%	2.70%	2.70%	5.41%	0.00%	0.00%	0.00%	0.00%	2.70%	0.00%	5.41%	0.00%

**PM**

1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
3	0	4	2	4	1	4	3	1	1	3	1
8.11%	0.00%	10.81%	5.41%	10.81%	2.70%	10.81%	8.11%	2.70%	2.70%	8.11%	2.70%

TOTAL: ~~37~~

NEWBURGH POLICE DEPARTMENT

IN0870300

**WARNING** STATISTICS (SHIFT COMPARISON)

12/09/2009

REPORTING PERIOD: 11/01/2009 00:01 TO 11/30/2009 23:59

SHIFT: DAYSHIFT			
TOTAL:	34	PERCENTAGE OF TOTAL:	15.67%
SHIFT: SECOND SHIFT			
TOTAL:	75	PERCENTAGE OF TOTAL:	34.56%
SHIFT: THIRD SHIFT			
TOTAL:	90	PERCENTAGE OF TOTAL:	41.47%
SHIFT: DAY BACK UP			
TOTAL:	3	PERCENTAGE OF TOTAL:	1.38%
SHIFT: NIGHT BACK UP			
TOTAL:	15	PERCENTAGE OF TOTAL:	6.91%

SUMMARY INFORMATION

MONTH BREAKDOWN

	COUNT	PERCENTAGE		COUNT	PERCENTAGE
JANUARY:	0	0.00%	JULY:	0	0.00%
FEBRUARY:	0	0.00%	AUGUST:	0	0.00%
MARCH:	0	0.00%	SEPTEMBER:	0	0.00%
APRIL:	0	0.00%	OCTOBER:	0	0.00%
MAY:	0	0.00%	NOVEMBER:	217	100.00%
JUNE:	0	0.00%	DECEMBER:	0	0.00%

DAY OF WEEK BREAKDOWN

	COUNT	PERCENTAGE
MONDAY:	33	15.21%
TUESDAY:	27	12.44%
WEDNESDAY:	40	18.43%
THURSDAY:	26	11.98%
FRIDAY:	34	15.67%
SATURDAY:	24	11.06%
SUNDAY:	33	15.21%

HOUR OF DAY BREAKDOWN

AM											
0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100
13	7	7	11	11	8	0	1	5	7	1	1
5.99%	3.23%	3.23%	5.07%	5.07%	3.69%	0.00%	0.46%	2.30%	3.23%	0.46%	0.46%
PM											
1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
12	8	4	10	14	15	7	18	17	6	12	22
5.53%	3.69%	1.84%	4.61%	6.45%	6.91%	3.23%	8.29%	7.83%	2.76%	5.53%	10.14%

TOTAL: **217**

**THE TOWN OF  
NEWBURGH**

**EMERGENCY  
OPERATIONS PLAN**

**Annex 1**

**Continuity of Operations  
Plan (COOP)**

**Adopted: October 14, 2009**

**Revised: December 9, 2009**

## APPENDIX A

### DELEGATION OF AUTHORITY ORDER OF SUCCESSION

#### Chief Elected Official

1. William Kavanaugh, Council President
2. Shari Sherman, Council First Vice President
3. Alonzo Moore, Council Second Vice President

#### Town Management

1. Cynthia Burger, Town Manager
2. Frank Hijuelos, Director of Planning and Development

#### Planning and Development

1. Frank Hijuelos, Director of Planning and Development
2. Cynthia Burger, Town Manager

#### Clerk-Treasurer

1. Becky Gentry, Clerk-Treasurer
2. Susan Helms, Deputy Clerk-Treasurer
3. Shawn Mundy, Utility Office Manager

#### Utility Office

1. Shawn Mundy, Manager
2. Becky Gentry, Clerk-Treasurer
3. Cynthia Burger, Town Manager

**Waste Water Treatment Facilities**

1. Leon Key, Superintendent
2. Russell Powell, Plant Supervisor
3. Leroy Goldsberry, Collection System Supervisor

**Street Department**

1. John Heck, Superintendent
2. Richard Arthur
3. Dustin Smith

**Maintenance Department**

1. Gerald Bowser, Superintendent
2. John Heck, Street Superintendent

**Police Department**

1. Brett Sprinkle, Chief
2. Howard Williams, Assistant Chief
- 3a. First Shift - Gretchen Mayse, Sergeant
- 3b. Second & Third Shift - Darrel Healy, Sergeant

**Fire Department**

1. Paul Campbell, Chief
2. Matt Timmel, First Assistant Chief
3. Chad Bennett, Second Assistant Chief